Winchester City Council

Meeting	Licensing Sub-Committee
Date and Time	Tuesday, 20th April, 2021 at 10.00 am.
Venue	This meeting will be held virtually and a live audio stream can be listened to via www.winchester.gov.uk.

Note: *Owing to the ongoing Covid-19 pandemic and government guidance issued, it will not be possible to hold this meeting in person. The Council has therefore made arrangements under the Coronavirus Act 2020, and subsequent Regulations permitting remote meetings, to hold the meeting virtually. If you are a member of the public and would like to listen to the audio stream of the meeting you may do so via www.winchester.gov.uk*

AGENDA

1. **New Premises Licence - Party at the Mill, Station Mill, Station Road, Alresford, Hampshire, SO24 9JQ (LR539)** (Pages 5 - 54)

Lisa Kirkman
Strategic Director: Resources and Monitoring Officer

12 April 2021

Agenda Contact: Claire Buchanan, Senior Democratic Services Officer
Tel: 01962 848 438 Email: cbuchanan@winchester.gov.uk

The Membership of the Sub-Committee will be:

Councillors Green (Chairperson), Bentote and Ruffell

Reserve
Councillor Laming

Appointments – The Sub-Committee consists of a Chairperson and two other Members who are appointed on a rota basis from the membership of the full Licensing and Regulation Committee (not including deputies) subject to availability. Four Members of the Committee have been nominated as Chairperson for the Sub-Committee and are also appointed on a rota basis.

For the information, the Membership of the Licensing Sub-Committee is:
Councillors: Bentote, Green, Achwal, Gordon-Smith, Laming, Mather, McLean, Power, Read, Ruffell and Williams (deputies: Cllrs Clear, Fern, Gemmell and Pearson)

Licensing Sub Committee - Procedure for Hearing Applications for Premises Licences and Club Premises Certificates

In accordance with the Licensing Act 2003 (Hearings) Regulations 2005, the hearing will take the form of a discussion led by the Sub-Committee. Cross-examination will not be permitted unless the Sub-Committee considers it necessary to properly consider the matter.

Written objections, representations and petitions will be circulated with the Agenda and Report and will be taken into account by Members of the Sub-Committee. Only those who have made "relevant representations" within the meaning of the Licensing Act 2003 will be entitled to be heard as of right by the Sub-Committee.

1. The **Chairperson** will set out the procedure to be followed during the hearing

2. **The Licensing Manager** will introduce the Report.

3. **Members** of the Sub-Committee may ask questions of the **Licensing Manager**.

4. The **Applicant** or representative may address the Sub-Committee as follows:- a) to clarify any points which the Licensing Authority has given notice of (Regulation 7(1)(d) of the Licensing Act 2003 (Hearings) Regulations 2005; b) to address the Sub-Committee and present the application.

5. **Members** of the Sub-Committee may ask questions of the **Applicant** or representative

Responsible Authorities who have made representations will then be allowed to introduce their representations. The Sub-Committee may ask them questions, and (subject to the permission of the Sub-Committee) the Applicant or representative may ask them questions.

6. **Environmental Health Officer**

7. **Police**

8. **Fire Service**

9. **Child Protection Team**

10. **Local Planning Authority**

11. **Health and Safety Executive**

12. **Trading Standards**

13. **NHS Public Health Manager**

14. **Licensing Authority**

Persons who have made Relevant Representations (within the meaning of the Licensing Act 2003) will then be allowed to introduce their representations. The Sub-Committee may ask them questions, and (subject to the permission of the Sub-Committee) the Applicant or representative may ask them questions.

15. **Persons making Relevant Representations**

16. The **Applicant** or representative may address the Sub-Committee in order to reply to any representation made.

17. **Members** of the Sub-Committee may ask questions of the **Applicant** or representative

The Sub-Committee will retire to consider the application in private with only the Head of Legal Services' representative and Democratic Services Officer in attendance. The Committee will reach its determination and notify the applicant of the decision, and give reasons for that decision, in accordance with Regulations 26 – 29 of the Licensing Act 2003 (Hearings) Regulations 2005.